

**Wisconsin Religious Collaborative
Board of Directors Meeting**

November 16, 2020

Minutes

Roll Call

Pat Cormack, SCSC	President	Present
Beverly Heitke, SDS	Vice President	Present
Theresa Sandok, OSM	Secretary	Present
Sue Ernster, FSPA	Treasurer	Present
Toni Harris, OP	Board Member	Present
Diana De Bruin, OSF	Board Member	Present
Sharon Glumb, SLW	Board Member	Present
Rose Jochmann, OSF	Board Member	Present
Jean Steffes, CSA	Board Member	Present

Also Present: Lyn Korte

Call to Order

A regular meeting of the Board of Directors of the Wisconsin Religious Collaborative was called to order via Zoom at 9:35 AM on November 16, 2020, by Pat Cormack, SCSC.

Prayer

Sue Ernster, FSPA, led the opening prayer.

Approval of Agenda

Rose Jochmann, OSF, moved to approve the agenda as presented. Diana De Bruin, OSF, seconded the motion, which passed unanimously.

Approval of Minutes

Jean Steffes, CSA, moved to approve the September 18, 2020 minutes as presented. Beverly Heitke, SDS, seconded the motion, which passed unanimously.

Treasurer's Report

Sue Ernster, FSPA, provided the balance sheet and income statement for September 2020. As of September 30, 2020, assets totaled \$257,666.56. YTD revenues totaled \$151,479.00 and expenses totaled \$148,566.00, for a net operating gain of \$2,913.00.

Sue said that Pat Cormack, SCSC, suggested exploring ways we might earn more income on our excess cash. At the end of September, we had \$213,000 in cash. Sue consulted with Scott Wallenfelsz, SDS, who recommended depositing \$100,000 into a CD ladder that will come due every six months, giving us cash when we need it. This has now been done.

Toni Harris, OP, moved to accept the finance report. Sharon Glumb, SLW, seconded the motion, which passed unanimously.

Executive Committee Report

Pat Cormack, SCSC, informed the board that the Executive Committee met on November 2 to plan for Lyn Korte's annual performance review as executive director. Pat sent a survey to board members and a self-evaluation form to Lyn. The Executive Committee will meet at 10:00 AM on November 20 to review the results of these assessments. The Executive Committee will meet with Lyn at 11:00 AM on November 24 to review the results together. The full board will meet with Lyn at 3:00 PM on December 4 to discuss the results of the performance review.

Executive Director's Report

Lyn Korte reported on the following items:

Measurements

The **membership** goal was to get two more institutes to join in 2020. We're still at the original nine. Lyn is in conversation with the Racine Dominicans and the Sisters of the Resurrection of Chicago.

Lyn launched three **programs** in 2020: the IT Roundtable, Ongoing Formation Roundtable, and Preferred Vendors Program.

She had hoped for two **grants** in 2020. She is finishing the grant request to the FSPAs and hopes to submit it by end of year. This will allow us to apply for other grants.

She will be exploring **non-dues revenue streams** in early 2021.

With regard to **exposure**, she will create a baseline in 2020 and measure going forward.

Priorities Survey

Lyn sent members a priorities survey on Sept. 19 to complete with their leadership teams and return to her by Oct. 9. Results were as follows:

Priority	Aggregate	Action
Archives: Resources and future planning	26	Reprioritize committee; identify and provide resource/partners
Social Justice: Shared programming and opportunities	24	Pick up new partnership with LCWR 9 Legislative Network
Mental Health: Resources and programs	22	Identify and provide resources/partners
Formation (ongoing and initial): Shared programming/opportunities	20	Continue
Pastoral Care: Resources and programs	17	Identify and provide resources/partners
Health Care: Resource management/negotiations	17	Identify and provide resources/partners
IT: Support, consultation	16	Continue
Facilities, Fleet: Resource management/negotiations	16	Identify and provide resources/partners
HR: Employee relations and management	15	Hold with current
Financial: Finance/accounting management and reporting	10	Hold with current
Ministries/Sponsorships: Resources and connections	9	
Other: Governance models		

Lyn said she would shift priorities on how she spends her time to reflect these priorities. She will also continue to work on grants, outreach, the blog, and the website.

Pat Cormack, SCSC, suggested including a board member or team member on those advisory committees for whom the priority is a top concern in order to more strongly connect these needs to the work of the committees.

Ongoing Formation

The WRC offered a five-week Ongoing Formation Roundtable Series featuring an online preached retreat “Praying in the Fray of Life” by Patrice Rog, CSA, beginning October 13. Attendance was small, with no more than 10 or 11 at a session. The program will be offered again on Tuesday evenings only, beginning November 17.

The board agreed that the Ongoing Formation page on the WRC website should be made available to the public.

IT Roundtable

The IT Roundtable was held on October 28. Attendance was small, perhaps because the date conflicted with the LCWR 9 and RCRI meetings that same week. The handouts and a recording of the session will be posted online for member access. Lyn will meet with the IT Committee to discuss the November session and will post a blog to draw attention to the offering.

Preferred Vendors

Wipfli has offered to provide WRC institutes a free membership in My Wipfli in exchange for listing Wipfli as a preferred vendor. Wipfli has chosen not to offer WRC preferred pricing. They are worried about committing to a discount, since each institute will have different needs and want a different package. Lyn will follow up with Wipfli to make My Wipfli available on the locked portion of our website. She will also check on whether Wipfli will do a demo to introduce us to the site and provide instructions on how to use it.

Membership

Lyn is continuing her discussions with the Racine Dominicans about possible membership in the WRC. This remains a confidential discussion. She gave them our financial model, including the dues schedule.

There have been no further developments with the Sisters of the Resurrection of Chicago since the last board meeting. They are looking specifically at the financial side, not the wholistic approach that we provide.

Grants

Lyn is working on the FSPA Venture Grant application and will send it to Sue Ernster, FSPA, and Pat Cormack, SCSC, for review. We are requesting \$50,000.

We have budgeted for Lyn to become a member of Communicators for Women Religious. Membership in CWR includes a subscription to LinkedIn Learning, through which she can learn about writing grants, etc.

Discussion—Ministry Trust Management

At the request of Pat Cormack, SCSC, Lyn opened the floor to a discussion about assisting communities with maintaining a ministry trust when an institute is no longer able to provide trustees. Could the WRC facilitate finding and maintaining trustees for member institutes that have trusts? The board agreed that this is an area that needs attention, and that perhaps institute treasurers and trustees could help us. Lyn will raise this issue with the Governance Advisory Committee at their next meeting. We may need to expand the membership of the committee to include people with expertise in this particular area.

Future Meetings

In view of the ongoing Covid-19 pandemic, the board will meet by Zoom until it is once again safe to meet in person. Unless otherwise noted, the meeting time is 9:30 AM–2:00 PM.

Date	Notes	Place / Type	Prayer
December 4, 2020	Special Meeting, 3:00 PM	Zoom	Pat Cormack, SCSC
January 11, 2021		Zoom	Sharon Glumb, SLW
March 22, 2021	Annual Meeting	Culver's, Waupun	Beverly Heitke, SDS
May 17, 2021	With Leadership Teams	Lake Franciscans	Rose Jochmann, OSF
July 9, 2021			Theresa Sandok, OSM
September 27, 2021			Diana De Bruin, OSF
November 12, 2021	Tentative		New CSA Leader

Next Meeting

The board will meet with Lyn Korte at 3:00 PM on December 4, 2020, to discuss the results of her performance review. The next regularly scheduled meeting of the board is at 9:30 AM, January 11, 2021. Prayer: Sharon Glumb, SLW.

Adjournment

Diana De Bruin, OSF, moved to adjourn. Rose Jochmann, OSF, seconded the motion, which passed unanimously. The meeting adjourned at 11:35 a.m.

WRC Board of Directors Meeting
November 16, 2020

Page 6 of 6

Respectfully submitted,

A handwritten signature in black ink that reads "Theresa Sandok, OSM". The signature is written in a cursive style with a large initial 'T' and a distinct 'S'.

Theresa Sandok, OSM
Secretary, WRC