

WRC Congregational Archives Survey

May 2022

PARTICIPATING CONGREGATIONS

WOMEN (14)

A New Genesis Community (ANG)

Green Bay, WI
Sr. Diane Baumann, ANG – Congregational Leader
dmbaumann15@gmail.com

Congregation of Sisters of St. Agnes (CSA)

Fond du Lac, WI
Jenny Lukowski – Archivist
jlukowski@csasisters.org

Dominican Sisters of Sinsinawa (OP-SN)

Sinsinawa, WI
Sr. Lois Hoh, OP – Archivist
LHoh@sinsinawa.org

Franciscan Sisters of Christian Charity (OSF-MN)

Manitowoc, WI
Sr. Caritas Strodthoff, OSF – Archivist
scaritas@fsc-calledtobe.org

Franciscan Sisters of Perpetual Adoration (FSPA)

La Crosse, WI
Mary Ann Gschwind – Archivist
mgschwind@fspa.org

Racine Dominicans (OP-RC)

Racine, WI
Sr. Shirley Kubat, OP – Archivist
skubat@racinedominicans.org

School Sisters of Notre Dame (SSND)

Milwaukee, WI
Michele Levandoski – Archivist
mlevandoski@ssnd.org

MEN (11)

Alexian Brothers (CFA)

Elk Grove Village, IL
Donna Dahl – Archivist
Donna.Dahl@Alexian.net

Conventual Franciscans, Our Lady of the Angles Province (Conv-A)

Chicago, IL
Br. Joseph Wood, OFM Conv – Former Archivist
friarjwood@gmail.com

Conventual Franciscans, St. Bonaventure Province (Conv-B)

Chicago, IL
Fr. James Ciaramitaro, OFM Conv – Archivist

School Sisters of St. Francis (SSSF)

Milwaukee, WI
TaraDawn Knull – Archivist
tknull@sssf.org

Servants of Mary (OSM)

Ladysmith, WI
Sr. Theresa Sandok, OSM – Congregational Leader
thsandok@gmail.com

Sisters of Mercy of the Holy Cross (SCSC)

Merrill, WI
Sr. Pam Hodgson, SCSC – Archivist
archives@holycrosssisters.org

Sisters of St. Francis of Assisi (OSF-LK)

St. Francis, WI
Sr. Celia Struck, OSF – Archivist
cstruck@lakeosfs.org

Sisters of St. Francis of the Holy Cross (OSF-GB)

Green Bay, WI
Sr. Agnes Fischer, OSF – Archivist
archivist@gbfranciscans.org

Sisters of the Divine Savior (SDS-F)

Milwaukee, WI
Sr. Mary Jo Stoffel, SDS – Archivist
stoffelm@salvatoriansisters.org

Sisters of the Sorrowful Mother (SSM)

Oshkosh, WI
Beth Komisarek – Archivist
bkomisarek@ssm-uscaribbean.org

Crosier Fathers and Brothers (OSC)

Onamia, MN
Fr. Tom Enneking, OSC – Congregational Leader
crosier@crosier.org

Dominican Friars, Central Province (OP-M)

Brookfield, WI
Fr. Louis Morrone, OP – Archivist
L.morrone@opcentral.org

Priests of the Sacred Heart of Jesus (SCJ)

Hales Corners, WI
Fr. Wayne Jenkins, SCJ – Archivist
provarch@usprovince.org

Saint Meinrad Archabbey/Swiss-American Congregation (OSB)

St. Meinrad, IN
 Fr. Meinrad Brune, OSB – Archivist
 archives2@saintmeinrad.edu

Society of Jesus (Jesuits) (SJ)

St. Louis, MO
 David P. Miros – Director, Jesuit Archives & Research Center (JARC)
 jarcdirector@jesuits.org

Society of the Catholic Apostolate (Pallottines) (SAC)

Ripon, WI
 Fr. Davies Edassery, SAC – Congregational Leader
 edasserydavis@gmail.com

Society of the Divine Savior (Salvatorians) (SDS-M)

Milwaukee, WI
 Fr. Michael Hoffman, SDS – Archivist
 sdsarchives@salvatorians.com

St. Norbert Abbey (OPraem)

De Pere, WI
 Karen Mand – Archivist
 karen.mand@norbertines.org

PROFESSED MEMBERS AS OF 12/31/2021

WOMEN		MEN	
ANG	25	CFA	27
CSA	155	Conv-A	33
FSPA	164	Conv-B	52
OP-RC	94	OP-M	146
OP-SN	309	OPraem	36
OSF-GB	45	OSB	70
OSF-LK	137	OSC	35
OSF-MN	183	SAC	17
OSM	27	SCJ	75
SCSC	20	SDS-M	68
SDS-F	46	SJ	464
SSM	183		
SSND	1200		
SSSF	594		

1. Have you done any future planning for your archives? If so, what kind?

WOMEN: YES

- ANG Our archives are stored in the Green Bay Diocesan Office Archives. We have discussed ways to keep records that use fewer pages, for instance, in regard to meeting minutes.
- OP-SN Planning to relocate the Archives within the next two years.
- FSPA Conversations via Zoom with a Franciscan group.
- OP-RC Meet with other Dominican Archivists on Zoom.
- SSND The SSND created a consolidated archives for their 8 provincial archives in 2017. They hired a lay archivist and a lease for 10 years at their current facility. Planning beyond that hasn't occurred.
- SSSF Budgetary, organizational re-do.

- OSM We have been involved with the Heritage and Resource Center (HARC) at St. Mary’s in Notre Dame, IN, since its inception in April 2019. In February 2022 we had a professional archivist on site in Ladysmith for a consultation on preparing our archives for transfer to a collaborative repository. We have volunteers working under the guidance of the archivist to cull our collection, label folders, enter data in Excel, etc.
- SCSC We have signed a letter of intent with Heritage and Resource Center (HARC).
- OSF-GB We are working with HARC.
- SDS-F Categorize what to keep and what not to keep. preliminary research for final place.

MEN: YES

- CFA Legacy planning; state of the art facilities; cloud-based database
- OP-M Currently renovating space at our provincial office in Chicago for our collection. Looking into hiring a part time paid assistant archivist.
- OSB Expansion, renovation, consolidation, reorganization.
- SDS-M We are creating a digital catalog (Excel) of each box in our archives and creating new content labels for each of the boxes. Our archives contain approximately 2400 boxes.
- SJ Consistent with inter-province collaboration and as a means of effectively sharing their history, the provinces of Chicago, Detroit, Missouri, and Wisconsin combined their separate archives in 1997 in order to establish the Midwest Jesuit Archives in St. Louis. The archives agreed to house the records of the governing body of the Society of Jesus in the United States, the Jesuit Conference, in 2000. In subsequent years, provinces began to reconfigure in the United States and people in leadership positions discussed the possibility of housing additional archival collections in St. Louis. The provincials of the United States met and agreed to centralize their archival materials. We constructed the Jesuit Archives & Research Center (JARC) in 2017-2018 and now house the collective memory of the conference and sixteen past and current administrative provinces of the Society in the United States.

WOMEN: NO

- CSA
- OSF-MN
- OSF-LK
- SSM

MEN: NO

- Conv-A
- Conv-B
- OPraem
- OSC
- SAC
- SCJ

2. Do you anticipate transferring your archives to another repository? If so, how soon?

WOMEN: YES

- OP-RC Not for a long while.
- OP-SN Within two years.
- OSF-GB Not in the near future.
- OSF-LK 10–15 years.
- OSM Within the next two years.
- SCSC 2–4 years.
- SDS-F At some later date.
- SSM 10 years.

MEN: YES

- OSC In 5 years.

WOMEN: NO

- ANG
- CSA
- FSPA
- OSF-MN
- SSND
- SSSF

MEN: NO

- CFA
- Conv-A
- Conv-B
- OP-M
- OPraem
- OSB
- SAC
- SCJ
- SDS-M
- SJ

*Only Congregations that answered Yes to Question 2 were asked to respond to Questions 3–7.
The rest skipped to Question 8.*

3. Would you need help preparing your archives for transfer, and if so what kind of help?

WOMEN

- OP-RC Yes. Hiring a trained archivist.
- OP-SN Yes. Oversight and organizing the transfer process. Because the Congregation remains in existence, the Archives continues its work with the records of living sisters which will be kept at Sinsinawa while non-contemporary records are relocated.
- OSF-GB HARC is helping us.
- OSF-LK Possibly
- OSM Yes, and we believe we now have the help we need. We have engaged the services of the archivist for the BVMs in Dubuque to serve as a consultant and oversee the work of nonprofessional helpers who are preparing the archives.
- SCSC Yes, professional consultation on how to accession the Provincial Team Minutes, availability of an intern in our area of Wisconsin, and information about how to pack up the archives for transporting to another facility.
- SDS-F We don't know at this time.
- SSM No

MEN

- OSC Yes, someone to make an assessment of what should be included and how to cull materials that we have stored.

4. Have you explored potential repository options, and, if so, which ones?

WOMEN

- OP-RC No
- OP-SN Yes. Because of the size of the Sinsinawa collection, we focused on two repositories: Boston College and HARC in Indiana.
- OSF-GB Yes, HARC.
- OSF-LK Yes, HARC at St. Mary's College; common Franciscan depository (beginning to organize).
- OSM Yes, HARC at St. Mary's College in Notre Dame, IN.
- SCSC Yes, we looked at the options that were available to our home in Merrill WI and found that HARC was the closest one that would be available when we would need it.
- SDS-F No
- SSM No

MEN

- OSC No

5. Where would you prefer your alternate repository to be located?

		Wisconsin	Midwest	Another state	Elsewhere
WOMEN	OP-RC	1st	2nd	3rd	4th
	OP-SN				1st
	OSF-GB	2nd	1st		3rd
	OSF-LK	1st	2nd	3rd	4th
	OSM	1st	2nd	3rd	4th
	SCSC		1st		
	SDS-F	1st	2nd	3rd	4th
	SSM	2nd	4th	3rd	1st
MEN	OSC	2nd	1st	3rd	4th

6. If a repository were available in Wisconsin, would you be interested?

WOMEN

- OP-RC Yes
- OP-SN Maybe
- OSF-GB Maybe
- OSF-LK Yes
- OSM Maybe
- SCSC Maybe
- SDS-F Yes
- SSM Maybe

MEN

- OSC Yes

7. If a repository were available in Wisconsin, would you be willing to contribute financially?

WOMEN

- OP-RC Maybe
- OP-SN Maybe
- OSF-GB Maybe
- OSF-LK Maybe
- OSM Maybe
- SCSC Maybe
- SDS-F Yes
- SSM Maybe

MEN

- OSC Yes

8. Is your congregation willing to become an archival repository for other religious institutes?

- CSA Yes, permanently
- SSND Yes, permanently
- SSSF Yes, temporarily
- All other congregations said No.

9. Would your congregation be interested in collaborating with other congregations to create an archive collaborative?

WOMEN

ANG	No
CSA	Yes
FSPA	Maybe
OP-RC	Maybe
OP-SN	Probably will happen at the new site of the repository.
OSF-GB	No
OSF-LK	Maybe
OSF-MN	Maybe
OSM	We are currently collaborating with HARC. If a collaborative archive in Wisconsin or Illinois could be created and able to accept archives within the next two years, we might be interested.
SCSC	We are already collaborating with HARC.
SDS-F	Maybe
SSM	Maybe
SSND	Per Question 8, our leadership is open to the idea of possibly taking in other collections. It's never been explored further.
SSSF	Maybe

MEN

CFA	Perhaps at some point in the future. Not foreseeable at this time.
Conv-A	No
Conv-B	No
OP-M	No
OPraem	No
OSB	That depends on what you mean by "archive collaborative."
SAC	Maybe
SCJ	Maybe
SDS-M	No
SJ	No

10. How might WRC assist you with future planning for your archives?

WOMEN

ANG	Assistance is not needed at this time. Thank you for reaching out to us.
CSA	Continued collaborative work.
FSPA	Keep us in the conversation.
OP-RC	How to go about hiring a trained archivist. Suggestions on what to do with artifacts.
OP-SN	Continue to share information.
OSF-GB	Not sure.
OSF-LK	Keep discussing and being informed of possible depository locations.

OSF-MN	Planning not an issue at this time. Support and advice when it might become necessary but not considering at this time.
OSM	We may need to place our archives in a temporary repository until a permanent location is available. WRC could assist in identifying congregations open to accepting archives on a temporary basis.
SCSC	Recruiting of interns especially with those of us not in the big cities of Wisconsin and resources available for consultation with professional archivists.
SDS-F	Keep us informed.
SSM	Continue the conversation regarding continuing care for collections and collaboration opportunities.
SSND	At this time, we do not need any assistance.
SSSF	At the moment that question does not have a ready answer.

MEN

CFA	[blank]
Conv-A	Maybe when we appoint a regular archivist, he can learn a few things and expand our archival technology.
Conv-B	Training sessions.
OP-M	Resource for data organization/digitalization; computer program to track collection
OPraem	[blank]
OSB	As of right now, we don't foresee WRC's assistance, though it's appreciated.
OSC	Help identifying long-term archival materials, sorting through them, and getting them on their way. Assistance with handling attorney-client privileged materials. Assistance with knowing how much can be digitized and how much should be retained as physical documents.
SAC	Sharing suggestions
SCJ	Nothing
SDS-M	Ours is considered a small archives (approximately 1,200 cubic feet of archived materials). We are not in need of assistance.
SJ	We're happy to continue serving as a resource for religious communities as they discuss questions about their archival collections.

11. Is there anything else you think would be helpful for WRC to know concerning your archives?**WOMEN**

ANG	N/A
CSA	This survey caused our current leadership team to consider the idea of using our facility for a collaborative archives in the future. We believe we will have the space to expand the archives footprint to house other congregations' collections. Right now, we have one archivist so funding would be needed for more staff, in addition to the costs of construction if this idea came to fruition. Leadership will discuss this idea with the next leadership team who will be installed later this year.
FSPA	No

OP-RC	No
OP-SN	We are actively in process of the transition to Boston College
OSF-GB	No
OSF-LK	[blank]
OSF-MN	Our present congregation Motherhouse structure does not lend itself to collaborating with other congregations to store their archives even temporarily.
OSM	We have a relatively small archive collection of about 200 linear feet. We do not anticipate transferring many artifacts to a collaborative repository.
SCSC	I answered Maybe to Question #14 & 15. If a place would be available in Wisconsin in the next 2 - 4 years we would possibly be interested. Has this WRC survey gone to the Men's Communities in Wisconsin to find out their needs?
SDS-F	If concrete possibilities exist we would like to know about them
SSM	Based on previous conversations with our General Archivist, I believe the bulk of our collection would be sent to our Motherhouse in Rome.
SSND	[blank]
SSSF	[blank]
MEN	
CFA	[blank]
Conv-A	Not right now.
Conv-B	[blank]
OP-M	Access to those who might be interested in a part time job as assistant archivist. Our renovation will not be done until December this year or January next year.
OPraem	[blank]
OSB	Saint Meinrad already possesses the Swiss-American Congregation's collection, which includes the records of three monasteries that have been closed.
OSC	[blank]
SAC	[blank]
SCJ	For entering the archives, permission needs to be obtained from the Provincial Superior.
SDS-M	As a small archives with the ability to digitize most of the holdings / with a dedicated webpage / and with social media presence / we feel that we are pretty "visible."
SJ	With any questions, please always feel free to contact us or visit www.jesuitarchives.org .

12. Would you like a copy of the survey results?

All congregations said Yes except for ANG, SSND, CFA, Conv-A, Conv-B, and SDS-M.