**Wisconsin Religious Collaborative   
Board of Directors Meeting**

**July 10, 2023**

**Minutes**

# Roll Call

|  |  |  |
| --- | --- | --- |
| Pat Cormack, SCSC | President | Present |
| Theresa Sandok, OSM | Secretary | Present |
| Sue Ernster, FSPA | Treasurer | Present |
| Rose Jochmann, OSF | Board Member | Present |
| Marie McKenna, SLW | Board Member | Present |
| Mary Ann Pevas, OP | Board Member | Present |
| Sharon Pollnow, CSA | Board Member | Present |
| Jean Schafer, SDS | Board Member | Present |
| Sylvia Anne Sheldon, OSF | Board Member | Present |
| Jeanne Tranel, OP | Board Member | Present |
| Julie Tydrich, FSPA | Executive Director | Present |

**Also Present:** Lynn Jarrell, OSU, and Janice Bader, CPPS, on issues related to governance and completion. This session was open to all WRC leadership team members.

# Call to Order

A regular meeting of the Wisconsin Religious Collaborative was called to order via Zoom by Pat Cormack, SCSC, at 9:30 AM.

# Prayer

Jean Schafer, SDS, led the group in an opening prayer.

# Welcome of New Members

Pat Cormack, SCSC, welcomed the three new board members: Sylvia Anne Sheldon, OSF, of the Sisters of St. Francis of Assisi, Marie McKenna, SLW, of the Sisters of the Living Word, and Jeanne Tranel, OP, of the Sinsinawa Dominicans. She invited them to introduce themselves, and then asked the continuing board members to introduce themselves. Pat will send updated contact information to the board.

# Consultation on Completion and Governance Issues

# Janice Bader, CPPS, and Lynn Jarrell, OSU, addressed the WRC joint leadership teams on the steps necessary prior to holding a completion chapter and requesting a commissary. The session was recorded and will be available on the WRC website.

Following the consultation, the board briefly discussed issues that arose from the session.

A list of criteria for leadership would be helpful to assist not only congregations but also individuals considering a leadership position. The RCRI Toolbox may contain such resources.

Mary Ann Pevas, OP, said canonical governance is a top priority for her congregation. She invited anyone who would like to pursue this topic to contact her.

# Approval of Agenda

Sylvia Anne Sheldon, OSF, moved, and Jeanne Tranel, OP, seconded the motion, to approve the agenda as presented. Motion carried.

# Approval of Minutes

Mary Ann Pevas, OP, moved, and Jean Schafer, SDS, seconded the motion, to approve the May 15, 2023 minutes as presented. Motion carried.

# Lunch Break

# Treasurer’s Report

Sue Ernster, FSPA, presented the treasurer’s report. As of May 31, 2023, assets totaled $400,173.11 and liabilities totaled $47.50, for a net gain of $400,125.61. YTD income totaled $200,314.60 and expenses totaled $92,449.83, for a net gain of $107,864.77.

Sue said that we are ahead of budget on donations, thanks to donations from the Holy Cross Sisters. It appears as though we are under budget for grants, but the Venture Grant from the FSPAs is received only when we have spent it for programming. Our net income is ahead of budget thanks to the payment of dues and the unexpected GHR grant.

Pat Cormack, SCSC, said that one of the offerings of St. Luke’s Institute was expensed to the old GHR grant and should have been expensed to the new grant. The error has been corrected.

Rose Jochmann, OSF, moved, and Sylvia Anne Sheldon, OSF, seconded the motion to accept the treasurer’s report. Motion carried.

# Executive Director’s Report

Julie Tydrich, FSPA, presented a written report. She commented on the following items:

The leadership teams of three WRC institutes –Merrill Holy Cross Sisters, Green Bay Franciscans, and Ladysmith Servites – have been meeting to explore the possibility of a collaborative approach to a health care coordinator for their institutes.

The Search Committee for a Shared Services Director (SSD) has identified two candidates. The committee will interview one on Wednesday afternoon and the other on Friday morning. These first interviews will be by Zoom. Depending on the outcome of these interviews, one or both candidates may be invited to an in person interview.

Board members agreed that it will be important for the new SSD to become familiar with our individual institutes and their needs. Pat Cormack, SCSC, will send the needs assessment information that was collected from WRC institutes in previous years. We understand that with the passage of time and changes in leadership, the needs of our institutes may change.

# Vacancy in the Office of Vice President

The board discussed the need to appoint someone to fill Diana De Bruin, OSF’s term of office as Vice President until the election of officers at the annual meeting next March. Sylvia Ann Sheldon, OSF, indicated a willingness to complete the term. Jean Schafer, SDS, moved, and Mary Ann Pevas, OP, seconded the motion, to appoint Sylvia Anne to complete Diana’s term as Vice President. Motion carried.

# New-Member Orientation

Pat Cormack, SCSC, will schedule a date for the orientation of the three new members with herself and Julie Tydrich, FSPA.

# Board of Review

Angelo Collins, OP, will present a revised draft of “Review Boards During the Investigation of Allegations of Sexual Abuse” at the September board meeting.

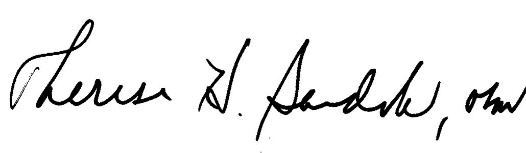
# Future Meeting Dates

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| --- | --- | --- | --- |
| **Date** | **Place/Type** | **Prayer Leader** | **Notes** |
| 9/18/2023 | Fond du Lac | Sharon Pollnow, CSA |  |
| 11/6/2023 | Zoom | Sinsinawa Dominican | Angelo Collins, OP, will attend |
| 1/22/2024 | Zoom | Pat Cormack, SCSC |  |
| 3/25/2024 | Zoom | Sue Ernster, FSPA | Annual Meeting |
| 5/13/2024 | Zoom | Marie McKenna, SLW | Joint Leadership Teams in AM |
| 7/29/2024 | Lake Franciscans | Rose Jochmann, OSF | Location tentative |

# Adjournment

Sylvia Anne Sheldon, OSF, moved, and Jeanne Tranel, OP, seconded the motion, to adjourn. Motion carried. The meeting adjourned at 2:10 PM

Respectfully submitted,



Theresa Sandok, OSM

Secretary, WRC