


CCA SHARED  
SERVICES  
COLLABORATIVE  
CENTRALIZED  
COSTS

Centralized costs for the SSC will be shared by all CCA communities, allocated based on headcount (whether sister lives in- or outside the community).

The estimated cost consists of the following elements:

- 1) Administration/Project Management
- 2) Legal support
- 3) Accounting support



CCA–SSC  
ESTIMATED  
CENTRALIZED  
COST

Administration/Project Management includes the following responsibilities:

- Negotiate and administer shared contracts
- Coordinate with providers and facilitate service delivery to CCA communities; monitor metrics
- Coordinate SSC-CCA accounting functions
- Interface with legal for contract reviews
- Identify new services/ providers in response to communities' changing needs
- Pursue possible SSC expansion to other Carmelite communities (year 2 & 3)
- Reports on a contract basis to CCA President

CCA–SSC  
ESTIMATED  
CENTRALIZED  
COST

- Part-time administration, estimated at 50 hours a month at \$70/an hour = \$42,000 a year.
- Legal fees estimated at \$10,000/ per annum. Discounted Rates are: \$645/hr. and \$360/hr. (Allows for 15 – 27 hours of use)
- Accounting services for SSC- CCA are estimated at one day/per quarter @ \$800 a day or \$3,200/year. (Rates maybe discounted)

CCA-SSC  
ESTIMATED  
CENTRALIZED  
COST

- Total annual estimated cost: \$55,200
- Anticipated annual support for three years from GHR - \$50,000/yr. (new grant)
- 103 members – Annual cost w/o grant subsidy would be \$535.92 per member. Annual cost with subsidy would be \$50.48 for each member.
- Consider a \$100 fee for each member and the difference (\$49.52) would help to build up a SSC Common Fund, provide for post GHR costs and cover contingencies.