

WRC EXECUTIVE DIRECTOR REPORT, JANUARY 2021

Following is a report on activities. The Board meeting agenda will include time for questions and discussion as needed rather than a verbal report.

A. Top 3 services designated as priorities for Jan-Jun 2021

- Archives
- Social Justice
- Mental Health

B. Next steps on 3 services priorities

- Seek participants for Committee/Task Force call from institutes registering priority
 - COMPLETE
- Invite members for Mental Health Advisory Committee/Discussion
 - COMPLETE
- Meeting with BOD/Leadership representatives and Committee/ED for each area
 - SCHEDULED
 - Committee Kickoff Agenda:
 - Introductions including committee member background relevant to area
 - Each BOD/Leadership representative present thoughts on why priority, what are specific needs, and what are the expectations that would describe success in meeting those needs
 - Committee/ED ask further questions/seek clarification/confirm understanding
 - Committee/ED provide reaction to input received
 - All agree initial next steps for program/process development to respond to the identified needs
 - Agree and confirm plan for staying in the loop with BOD/Leadership representatives
 - Schedule next committee/ED meeting
- Schedule “Deep Dives” on each priority topic for next three BOD meetings
 - MENTAL HEALTH IN JANUARY
- Develop and agree 6-month plan for each area
 - TO BE COMPLETED

C. Other Areas

- Continue to research and pursue grant opportunities
 - FSPA GRANT SUBMISSION TARGETED FOR MARCH 2021 TO ALLOW FOR ADJUSTED PRIORITIES AND WORK PLANS; BACKGROUND MATERIALS COMPLETE, WILL INCORPORATE SPECIFICS TIED TO 3 SERVICES PRIORITIES AFTER COMMITTEE/LEADERSHIP MEETINGS
 - WILL FOLLOW WITH SECONDARY GRANT RESEARCH AND SUBSEQUENT APPLICATIONS

- Complete governance/leadership model document and advance discussion
 - SHARE DRAFT WITH BOARD FOR REVIEW AND SUGGESTIONS; FOLLOW WITH ADVISORY COMMITTEE MEETING MID TO LATE JANUARY
- Plan expanded leadership meeting for May 2021
 - MEETING WITH EXECUTIVE COMMITTEE JANUARY 12
- Continue nonmember outreach/solicitation
 - FOLLOWED UP WITH RACINE DOMINICANS AND SISTERS OF RESURRECTION IN DECEMBER
- Maintain and expand “network of networks”
 - AGREED PLANS FOR PARTNERSHIP AND SHARING INFORMATION WITH BEA EICHTEEN REGARDING LCWR REGIONAL MEETINGS, ETC.
- Build on information sharing via website (tools/tips, articles/reports, blog posts, etc.)
 - DEVELOPING BLOG POST SCHEDULE AND SOLICITING BOARD SUBMISSIONS
 - MEETING WITH AMANDA FOR CONSULTATION ON IMPROVEMENTS FOR USABILITY
 - INCLUDING RESOURCES/TOOLS/TIPS DISCUSSION/PLAN WITH EACH ACTIVE ADVISORY COMMITTEE IN JANUARY
- Continue IT and Ongoing Formation Roundtables
 - COMMITTEE MEETINGS SCHEDULED EARLY JANUARY, WILL DEVELOP MONTHLY SCHEDULE
- Continue Preferred Vendor program
 - SCHEDULED MyWIPFLI DEMO AND ESTABLISHED LAUNCH PROCESS