

## Instructions for Region Chairs re: Outstanding Leadership Award Process for Fall 2023 Region Meetings

Dear Region Chairs,

Thank you for guiding your region members to select a first, second, and third choice for the 2024 Outstanding Leadership Award (OLA). I am sending a power point presentation to use at your meeting, a summary of the nominees' biographical information for you to give to your region members so they can refer to it during their discernment and table discussion, and a response form for you to return with your region's vote. In this document, you will find instructions for a recommended process to use at your fall region meeting.

Sincerely,

Vicky Larson, PBVM

LCWR Awards Committee Chair

### Prior to the Fall Region Meetings

- OLA Committee distributes to the regional chairperson a handout with a copy of LCWR mission and criteria sheet for the Award and the list of names and bios of the nominees for the 2024 OLA; the Power point presentation to be used at the meeting; and a response sheet for your region to return to the LCWR office.
- The regional chairperson sends a summary of nominees' biographical information to each member of the region for reflection and discussion at the Fall 2024 region meeting.
- Please let members know that the nominations came from the region meetings last spring. This fall your region will be selecting their first, second, and third choice for the 2024 Outstanding Leadership Award which your region will forward to the national office.

### Materials and Persons Needed for the Fall Regional Meeting

- Someone to facilitate the process.
- Either print handouts for each table or email each participant the summary of nominees' bios prior to the meeting.
- Power point slides and, if in person, computer, and projector.
- Assign readers for the PowerPoint slides.
- One response sheet for your region.
- Someone to send your region's completed response sheet to Tesha Bush at the LCWR office.

**At the Fall Regional Meeting** (Approximately 30-40 minutes is needed to complete this process, depending on number of participants. A very small region meeting might be able to complete the process in 20 minutes.)

- Invite the participants to divide into small groups of 5-7 either at tables or prepare for Zoom breakout groups.
  - I. *The Contemplative Process—Part 1 Preparation in the Large Group (5-7 minutes)*
    - a. Invite the participants into quiet for a short contemplative pause.
    - b. Use the beginning of the PowerPoint to read the purpose, rationale, mission of LCWR and criteria of the Outstanding Leadership Award.
    - c. Offer the following question for silent reflection during a short contemplative pause:  
*As you heard this description of the LCWR Outstanding Leadership Award in the current context of religious life, church, world, and natural creation, is there anything additional you look for in an outstanding leader? Keep these attributes in mind as we review the nominees for the 2024 Outstanding Leadership Award.*

- d. Continue to the next part of the PowerPoint. Ask several readers to read the biographical information about each nominee.
- II. *The Contemplative Process—Part 2 Small Group Sharing [Time: 12-17 minutes]*
    - Offer the following instructions for small groups: *Last spring, all LCWR Regions submitted nominations for the 2024 LCWR Outstanding Leadership Award. From over 60 nominations, the OLA Committee forwarded 3 nominees to the LCWR Executive Committee that are being shared with you today. As a Region, we are asked to recommend in order our first, second, and third choices for the 2024 LCWR Outstanding Leadership Award recipient. We are permitted to write in other nominations if we prefer. In a moment I will invite you into contemplative listening and dialogue in your small group. You have a handout at your table or that was emailed to you listing the information we just reviewed on the PowerPoint slides that you may wish to refer to during your small group discussion. Please let each person in your group share her preference for first, second, and third choice with her reasons before you move into dialogue. Discuss the question “What have we heard among us?” and discern as a small group who you would like to recommend for first, second, and third choice. Ask one person to be a listener who will report back to the large group. You will have about 15 minutes for your small group discussion.*
  - III. *The Contemplative Process—Part 3 Coming to Consensus [10-15 minutes, time will vary depending on the size of your region meeting]*
    - a. When small groups have discerned their first and second choice for the 2024 OLA, move back into the full circle.
    - b. Invite the listener from each small group to share the names that emerged from her group and the reasons for each.
    - c. Invite some moments of silent reflection.
    - d. Facilitate a conversation of the whole group to reach consensus: *In light of what we have heard from one another, who do we as a region want to bring forward as our first, second, and third choice recommendations for the 2024 Outstanding Leadership Award?*
  - IV. Please extend gratitude from the LCWR Awards Committee for your region’s participation in this discernment process.
  - V. **Please return one response form from your Region to Tesha Bush at the LCWR office indicating the Region’s choices by November 17, 2023.**