



July 29, 2019

The Wisconsin Religious Collaborative (WRC) is seeking volunteers to participate in Advisory Committees that will provide guidance and expertise in developing several new programs to support member institutes and, ultimately, the entire region.

The Advisory Committees will work directly with WRC Executive Director Lyn Korte by participating in meetings via conference calls and reviewing materials relevant to the development of a specific program. Committee members will be expected to contribute expertise, advise on direction, assist in identifying additional resources, and facilitate connections.

The time commitment should not exceed an average of four hours per month; however, monthly fluctuations may occur due to the timing and demand of development.

The Advisory Committees are listed in the following pages. Please submit volunteers or recommendations for these committees to Lyn at Lyn@WRCollaborative.org by August 16, 2019.

If you would like any additional information, you can reach Lyn at the email above or call 262-599-0814.

Thank you for your assistance in kick-starting our development process!

Program: Staffing and Management Program Advisory Committee

Collection of staffing and management models, processes, and procedures, along with a portal for available resources and requests.

Features:

- Easily downloadable models, guides, and templates
- Centralized, quick access to additional resources
- Identification of endorsed practices, procedures, and policies
- Matchmaking opportunities for communities with need and those with resources or solutions available

Benefits:

- Simplify transition of roles and tasks from sisters to lay staff
- Ensure best practices in place for optimum performance and efficiency
- Start to develop some consistency across institutes to aid in benchmarking/assessments and facilitate potential future partnerships

This Advisory Committee also will address:

- Administrative Resource Library
 - Collection of tools and templates available at WRCollaborative.org, such as role descriptions, financial statements, policies, procedures, standards, best practices, links to other resource libraries.
- Pastoral Care Program
 - Employees to be shared across institutes in need of pastoral care, including companionship, assistance through transitions, counseling, and care.
- Assessment Package
 - Self-audit kit for institutes to evaluate current status, trends, and future direction, along with tools and resources for improvement or evolution
- Fleet Collective
 - Partnership with designated agency(ies) with negotiated rates based on a collective of institutes.

Expected time commitment: 4 hours per month, August 2019-August 2020

Expertise desired: Human Resources, Organizational Development, Finance, Management

Program: Health Care Agency Collective

Partnership with designated agency(ies) with negotiated rates based on a collective of institutes, as well as managing local logistics and care needs.

Features:

- Negotiated rates with local and/or regional agencies to provide affordable services
- Customizability of service range with flexibility to increase or decrease services received
- Expertise in managing and planning for care

Benefits:

- Assurance of efficient care received for your community

This Advisory Committee also will address:

- Health Care and Aging Housing Program
 - Partnership with designated agency(ies) with negotiated rates based on a collective of institutes, as well as a portal for available resources and requests.

Expected time commitment: 4 hours per month, August 2019-March 2020

Expertise desired: Health care, agency management, contracts, negotiation

Program: Ongoing Formation Portal

Comprehensive slate of programming, including shared invitations, recommended speakers and sessions, recommended reading and discussion guides, and schedule of programs developed centrally and executed locally.

Features:

- Access to programming for your community at all levels of participation

Benefits:

- Easy access to and sharing of program opportunities
- Collaborative programs enable cost-efficient opportunities
- Shared programming connects communities driving stronger relationships and support systems

This Advisory Committee also will address:

- Mental Health Program
 - Resources and programs to be shared across institutes to ensure effective management, treatment, and planning for mental health issues for healthy sisters and those in need.
- Initial Formation
 - Collection of initial formation models, processes, and procedures, as well as a portal for available resources and requests.

Expected time commitment: 4 hours per month, August 2019-August 2020
(This committee will remain active after initial development. Committee members may rotate off annually)

Expertise desired: Formation, human resources, education, program development

Program: Social Justice Portal

Collection of activities and programs tied to LCWR priorities and including levels of participation plus measure and reporting on impact and involvement.

Features:

- Access to initiatives and activities for your community at all levels of participation

Benefits:

- Easy access to and sharing of opportunities
- Aligned initiatives enable greater impact with less dedicated resource required
- Alignment connects communities driving stronger relationships and support systems

Expected time commitment: 4 hours per month, August 2019-August 2019

(This committee will remain active after initial development. Committee members may rotate off annually)

Expertise desired: Social justice, legislative, organization

Program: Archives Practices

Collection of best practices, standards, policies, and procedures, as well as a portal for available resources and requests.

Features:

- Easily downloadable guides and templates
- Centralized, quick access to additional resources
- Identification of endorsed practices, procedures, and policies

Benefits:

- Simplify transition of roles and tasks from sisters to lay staff
- Ensure best practices in place for optimum performance and efficiency
- Consistency across institutes to aid in potential future regional archive partnerships

This Advisory Committee also will address:

- Archives Partnership
 - Explore potential for regional archive, perhaps affiliated with a university.

Expected time commitment: 4 hours per month, August 2019-March 2020

Expertise desired: Archives, library management, university connection

Program: IT Support Program

Employee(s) or contractor/agency to be shared across institutes in need of technical support, including systems development and consultation, training, problem solving, and repairs

Features:

- Cost-effective services available on-demand
- Development of standards, guidelines, and best practices for communities not requiring personnel

Benefits:

- Efficient and timely technology support and guidance
- Regional accessibility
- Ensure needs of sisters met while allowing leadership to focus on governance and management functions

Expected time commitment: 4 hours per month, August 2019-January 2020

Expertise desired: Technology, agency management, contracts, negotiation

Program: Governance Program

Collection of governance models, processes, and procedures, along with a portal for available resources and requests (RCRI resource).

Features:

- Collection of researched options and corresponding processes and procedures and centralized repository of resources available
- Exploration of Canonical status as a Public Juridic Person for WRC and other models
- Matchmaking opportunities for communities
- Resource to advise in region
- Think tank for new options

Benefits:

- Shared exploration and information will position communities well to understand available options
- Documented policies, processes, procedures will assist with transitions
- Communities able to learn, support, and share together, from driving stronger relationships to potential governance partnerships

Expected time commitment: 4 hours per month, August 2019-July 2020

Expertise desired: civil structure (legal and financial)